

June 30th, 2017

THE TWENTY-FOURTH DAY

The Board of Supervisors of Howard County, Iowa met in regular session as required by law at the Office of the Howard County Board of Supervisors, Cresco, Iowa on June 30th, 2017.

Unless noted in the minutes, all motions were passed unanimously.

The meeting was called to order by Chairman Don Burnikel at 2:00 p.m.

Those present were: Chairman in the Chair Don Burnikel, Jan McGovern, and Pat Murray. Absent; None.

A motion by Jan McGovern and seconded by Don Burnikel to approve the agenda as posted. Motion passed.

A motion by Pat Murray and seconded by Jan McGovern to approve the minutes of the last meeting. Motion passed.

Jan McGovern reported on an RC&D meeting in Postville, Iowa.

Don Burnikel reported on a Child Empowerment meeting in Ossian, Iowa and a HCED meeting in Protivin, Iowa.

Pat Murray reported on the following meeting: Community Action in West Union, IA Workforce Development phone conference call, Howard County Board of Trustees, CSS meeting in Lansing, and a Department of Corrections in Independence.

A motion by Jan McGovern and seconded by Pat Murray to approve Resolution No. 1039-2017 Camping Receipts for Fiscal Year 2017. The vote thereon was as follows: Ayes: Burnikel, McGovern, and Murray. Nays: None. Resolution No. 1039-2017 passed unanimously.
No. 1039-2017

June 28, 2017

RE: 2017 FISCAL YEAR CAMPING RECEIPTS

Dear Don, Jan, and Pat:

The Howard County Conservation Board request a motion to be made by the Howard County Board of Supervisors for the following amount of \$132,933.00 to be placed in the Howard County Conservation Special Project Account and Capital Improvement Fund.

The Board of Supervisors agreed upon the above amount that was received from camping receipts at Lake Hendricks, Lidtke Park, and Vernon Springs from fiscal year 2017. This account will be used for campground development, facility repair, Prairie's Edge Nature Center projects, equipment, general maintenance on HCCB areas, Wapsi Great Western Line Trail Project and the Prairie Springs, Trail.

The Howard County Conservation Board would like to thank the Howard County Board of Supervisors on their support of the Howard County Park System and our natural resources.

Respectfully,
Harold Chapman, Director
Howard County Conservation Board
Cc: Project File

A motion by Pat Murray and seconded by Jan McGovern to approve Appropriation Resolution No. 1040-2017. The vote thereon was as follows: Ayes: McGovern, Murray, and Burnikel. Nays: None. Resolution No. 1040-2017 passed unanimously.

RESOLUTION NO. 1040-2017

APPROPRIATION RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2017, in accordance with section 331.434, subsection 6, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Howard County, Iowa as follows:

Section 1. The amounts itemized by fund and by department of office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department of offices listed to make expenditures of incur obligations from the itemized fund, effective July 1, 2017.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability, or enter in to any contract which by its terms involved the expenditures or money for any purpose in excess of the amount appropriated pursuant to the resolution.

Section 4. If at any time during the 2017-2018 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, they shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations, authorized in Section 1, each of which account shall indicate the amount of the appropriations, the amounts charged thereto, and the unencumbered departments and officers quarterly during the 2017-2018 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapses at the close of business June 30, 2018.

The above and forgoing resolution was adopted by the Board of Supervisors of Howard County, Iowa of June 30, 2017. The vote thereon being as follows:

Ayes: McGovern, Murray, & Burnikel

Nays: _____ None _____ -

Motion passed unanimously.

ATTEST:

(signed)

Julie Chapman

Howard County Auditor

Don Burnikel, Chairman

Howard County Board of Supervisors

A motion by Jan McGovern and seconded by Pat Murray to approve Interfund Operating Transfers Resolution No. 1041-2017. The vote thereon was as follows: Ayes: Burnikel, McGovern, and Murray. Nays: None. Resolution No. 1041-2017 passed unanimously.

RESOLUTION NO. 1041-2017

RESOLUTION FOR INTERFUND OPERATING TRANSFERS

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the Rural Services Basic Fund to the Secondary Road Fund during the 2017-2018 year and,

WHEREAS, said transfer must be in accordance with Section 331.429, Code of Iowa, Now, THEREFORE BE IT RESOLVED by the Board of Supervisors of Howard County, Iowa, as follows:

Section 1. The total maximum transfer from Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2017 shall not exceed \$1,329,749.00.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service credit replacements to the Rural Services Basic Funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfers required by Section 1 shall be equal to the apportionment made under Section 1 and 2 to Rural Services Basic Fund and multiplied by the ratio of said fund to the Secondary Road Fund, to the sum of said fund current property tax levy, total mobile home tax, and total military service tax credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the Secondary Road Fund shall not exceed the amount specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct the books when said operating transfers are made and to notify the Treasurer and Engineer of the amounts of said transfers.

Passed this 30th day of June, 2017

ATTEST:

(signed) Julie Chapman
Howard County Auditor

Don Burnikel, Chairman Howard
County Board of Supervisors

Howard County Engineer Nick Rissman came before the Board to discuss the following Secondary Roads business items:

1. Project updates.
2. Update on County Shop properties.
3. Resolution No. 1035-2017 Bridge Embargo.
4. Approve purchase of dump truck.
5. Sign federal aid agreement for BROS-CO45- - 8J-45.
6. Other road issues.

A motion by Pat Murray and seconded by Jan McGovern to approve Resolution No. 1035-2017 Bridge Embargo. The vote thereon was as follows: Ayes: Burnikel, McGovern, and Murray. Nays: None. Resolution No. 1035-2017 passed unanimously.

RESOLUTION NO. 1035-2017

June 30, 2017

BRIDGE EMBARGO LIST (17-01)

WHEREAS; The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255, and 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: The Howard County Engineer has completed the structural appraisal on certain Howard County bridges in accordance with the National Bridge Inspection Standards and has determined that this bridge is inadequate for legal loads at the allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Howard County, Iowa that vehicle and load limits be established and that signs be erected advising of the permissible maximum weight thereof on the bridges listed below:

<u>Bridge</u>	<u>Posting</u>	<u>Previous</u>	<u>Bridge</u>	<u>Posting</u>	<u>Previous</u>
AF-2	NPR	13 Ton	C-13	3 Ton	6 Ton
AL-13	6 Ton	15 Ton	J-5	Closed	6 Ton
AL-14	Closed	4 Ton	J-15	3 Ton	8 Ton
AL-16	NPR	3 Ton	NO-25	14 Ton	7 ton per Axle
C-12	25 Ton	NPR	OD-13	One truck	NPR
			Chickasaw 3370	Closed	3 Ton

NPR= No Posting Required
VC= Vertical Clearance

A complete list of bridge postings, including the changes above, may be found in the Auditor's Office or the Engineer's Office.

Resolution passed and adopted this the 30th day of June, 2017.

(signed) Don Burnikel, Chair
Jan McGovern
Pat Murray
ATTEST: Julie Chapman, Howard County Auditor

A motion by Jan McGovern and seconded by Pat Murray to approve to purchase a 2018 Western Star 4700 dump truck with box from Don's Truck for a total of \$148,840 with a trade in unit. Motion passed.

A motion by Pat Murray and seconded by Jan McGovern to approve to sign the Federal Aid Agreement for BROS-CO45 (83)- - 8J- 45. Motion passed.

A motion by Jan McGovern and seconded by Pat Murray to approve to publish Fireworks Ordinance No. 43-2017 for a Public Hearing on July 25, 2017. Motion passed.

A motion by Jan McGovern and seconded by Pat Murray to approve the FY18 Salaries listing. Motion passed.

Salaries for FY2018

Nick Rissman	\$96,883.90
Jeffrey Freidhof	\$59,577.43
Jeff Hrdlicka	\$55,225.07
Andrew Lensing	\$54,140.49
Carrie Lopez	\$40,515.06
Julie Chapman	\$55,623.24
Amy Retterath	\$47,279.75
Adolph Mick Gamez	\$ 17.92/hr
Warren Steffen	\$55,623.24
Norma Albertson	\$47,279.75
Delores Praska	\$41,717.43
Christine Hron	\$47,279.75
Jackie Balk	\$ 13.10/hr
Cherri Caffrey	\$55,623.24
Roxann Vokaty	\$47,279.75
Lori Balik	\$ 13.10/hr
Morris Miner	\$77,539.17
Darwin Kueker	\$62,031.34
Milan Grubl	\$48,849.68

Shane Thorsten	\$58,154.38
Ryan VanDeWalker	\$58,929.77
Tim Beckman	\$62,031.34
Richard Hollenbeck	\$57,378.99
Cory Jarchow	\$52,726.64
Samuel Fotiadis	\$48,849.68
Jennifer Bauer	\$50,400.46
Pat Murray	\$29,807.47
Donald Burnikel	\$31,557.47
Janet McGovern	\$29,807.47
Kevin Schoeberl	\$83,275.50
Jennifer Bishop	\$33,280.00
Harold Chapman	\$ 3,244.50
Darrell Knecht	\$30,029.99
Darrell Knecht	\$ 8,935.76
James Sindelar	\$33,505.82
William Murphy	\$33,505.82
Harold Chapman	\$65,625.00
Ryan Sindelar	\$46,350.00
Jeff Korsmo	\$46,350.00
Angela Bries	\$46,350.00
Craig FencI	\$46,350.00
Joseph Kelly	\$68,580.00
Lori Kerian	\$43,760.00
Joseph Tuchek	\$42,290.00
Lynn Phillips	\$43,012.80
Marshall Rogne	\$43,260.00
Elizabeth Shaw	\$ 10.00/hr
Stephanie Kuhn	\$60,870.91
Ashley Oppriecht	\$ 14.00/hr
Starttime parttime	\$ 7.25/hr
Election Official Pay	\$ 9.00/hr

A motion by Jan McGovern and seconded by Pat Murray to approve the CDBG Contract Amendment for the Upper Wapsi Grant. Motion passed.

A motion by Pat Murray and seconded by Jan McGovern to approve Regional Health Services of Howard County for Pre-employment physicals and Functional Capacity Testing. Motion passed.

A motion by Jan McGovern and seconded by Pat Murray to approve Resolution No. 1042-2017 Amendment to Development Agreement. The vote thereon was as follows: Ayes. Burnikel, McGovern, and Murray. Nays. None. Resolution No. 1042-2017 passed unanimously.

RESOLUTION NO. _ 1042-2017

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT BY AND AMONG HOWARD COUNTY, THE CITY OF CRESCO AND HTC DEVELOPMENT CORPORATION

WHEREAS, by Resolution No. 453 adopted May 27, 2003, this Board found and determined that certain areas now located within the County were eligible and should be designated as urban renewal areas under Iowa law, and approved and adopted the Urban Renewal Plan ("Plan") for the Websters Subdivision Urban Renewal Areas #1 through #5 (the "Urban Renewal Areas" or "Areas") described therein, which Plan as amended, is on file in the office of the Recorder of Howard County; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall development area covered by said Plan; and

WHEREAS, in June 2003, Howard County, Iowa (the "County"), the City of Cresco, Iowa (the "City") and HTC Development Corporation (the "Developer") entered into a Development Agreement (the "Agreement") pursuant to which the Developer agreed to construct certain Housing Units, Minimum Improvements, and Public Improvements (as defined in the Agreement) and the County agreed to provide certain incentives, as outlined in the Agreement; and

WHEREAS, on August 31, 2006, the parties adopted a First Amendment to the Agreement (the "First Amendment"), which First Amendment increased the maximum aggregate amount of Public Improvements Grants potentially available to the Developer; and

WHEREAS, the parties have received a proposal from the Developer, in the form of a Second Amendment to the Agreement (the "Second Amendment"), pursuant to which the parties agree to allow the individual owners of Housing Units to apply for tax abatement under the City's urban revitalization plan, subject to the terms and conditions of the Second Amendment; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF HOWARD COUNTY IN THE STATE OF IOWA:

Section 1. That the form and content of the Second Amendment, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Chairperson and the County Auditor be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Second Amendment for and on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Second Amendment, the Chairperson and County Auditor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Second Amendment as executed.

PASSED AND APPROVED this 30th day of June, 2017.

Don Burnikel
Chairperson, Board of Supervisors

ATTEST:

Julie Chapman
County Auditor

A motion by Jan McGovern and seconded by Pat Murray to approve to pay claims.
Motion passed.

The Howard County Board of Supervisors proceeded to conduct a year end cash count of the various County Offices at the cease of business for the fiscal year, as follows to wit:

Supervisors	Cash \$10.00
VA/Environmental Health	Cash \$83.85
	Receipts \$15.15
Conservation	Cash \$79.64
	Receipts \$20.36
Engineers Office Petty Cash	Cash \$100.00
Recorder's Office	Cash \$100.00
Treasurer's Office	Checks, Cash, & Receipts \$19,142.82
CD's	\$1,203,003.96
Credit Cards	\$1,777.00
Web Renewals	None.

Chairman Don Burnikel adjourned the meeting at 4:40 P.M.

ATTEST:

Julie Chapman, Howard County
Auditor

Don Burnikel, Chairman Howard County Board
of Supervisors